



# Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Milford Sports Club, Beecroft Street, Kirkstall, Leeds, LS5 3AS**

Wednesday, 8th October, 2014 at 7.00 pm

**Councillors:**

A Lowe	Armley;
J McKenna	Armley;
A Smart	Armley;

C Gruen	Bramley and Stanningley;
T Hanley	Bramley and Stanningley;
K Ritchie	Bramley and Stanningley;

J Illingworth	Kirkstall;
F Venner	Kirkstall;
L Yeadon	Kirkstall;

**Co-optees:**

Hazel Boutle	Armley Forum
Eric Bowes	Armley Forum
Annabel Gaskin	Bramley / Stanningley Forum
Stephen McBarron	Bramley and Stanningley Forum





**Agenda compiled by:** Debbie Oldham 0113 395 1712  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**West North West Area Leader:** Shaid Mahmood Tel: 395 1652

*Images on cover from left to right:  
Armley - Armley Mills; Armley Library (old entrance)  
Bramley & Stanningley - war memorial; Bramley Baths  
Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p data-bbox="675 322 1171 356"><b>7.00PM MEETING FORMALITIES</b></p> <p data-bbox="675 465 1406 533"><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p data-bbox="675 575 1382 719">To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p data-bbox="675 795 1390 940">(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	

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2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 16<sup>th</sup> July 2014.</p>	1 - 10
8			<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>To note any matters arising from the minutes of the previous meeting.</p> <p><b>COMMUNITY COMMITTEE BUSINESS</b></p>	11 - 12

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9	Armley; Bramley and Stanningley; Kirkstall		<p><b>INFORMAL WORKSHOP SESSION - RE-ENGAGING AND MANAGING THE INFLUENCE OF CHILDREN AND YOUNG PEOPLE</b></p> <p>Councillor Caroline Gruen, Chair of the Inner West Community Committee will introduce a report for discussion on delivering actions which support Engaging and Increasing the Influence of Children and Young People. The intention being for local Councillors and Co-opted Members of the Community Committee to join in discussions on issues with young people, residents, stakeholders and partners in a workshop session.</p> <p>The findings of the workshop will inform and support the future work of the Community Committee and enable the Committee to monitor future progress.</p> <p>(Report attached)</p> <p><b>At the conclusion of the workshop session, at approximately 8.00pm, the meeting will take a short break.</b></p> <p><b>At 8.15pm, the meeting will then move onto the formal Council business on the agenda.</b></p> <p><b>8.15PM - FORMAL COUNCIL BUSINESS</b></p>	13 - 18
10	Armley; Bramley and Stanningley; Kirkstall		<p><b>WELLBEING UPDATE REPORT</b></p> <p>To receive the report of the West North West Area Leader the report provides Members with an update on the budget position for the Wellbeing Fund for 2014/15 which has been revised for the new Community Committee boundary. The report outlines the current balance of the small grants and skips budgets including those small grants and skips that have been approved since the last meeting.</p>	19 - 32

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11	Armley; Bramley and Stanningley; Kirkstall		<p><b>COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To receive the report of the West North West Area Leader the report updates the Community Committee on the work of the three sub groups of the Committee: General Purposes, Children and Young People and Environment. The report also provides an update to the Committee on new pieces of work and partnership working that has taken place in the area since the last meeting.</p>	33 - 38
12	Armley; Bramley and Stanningley; Kirkstall		<p><b>NOTIFICATION OF ELECTION OF COMMUNITY COMMITTEE CHAIR FOR 2014/15</b></p> <p>To note the report of the City Solicitor the purpose of this report is to formally notify Members of the appointment of Councillor C Gruen to the position of Inner West Community Committee Chair for the duration of the 2014/2015 municipal year, which was made by Council at its Annual Meeting on 9th June 2014.</p>	39 - 40
13			<p><b>VENUE MAP - MILFORD SPORTS CLUB, BEECROFT STREET, KIRKSTALL, LEEDS LS5 3AS</b></p>	41 - 42
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The next meeting will be on 10<sup>th</sup> December 2014 at 5:00pm. Venue to be confirmed.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b>THIRD PARTY RECORDING PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	



## INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 16TH JULY, 2014

**PRESENT:** Councillor C Gruen in the Chair

Councillors T Hanley, J Illingworth, A Lowe,  
McBarron, J McKenna, K Ritchie, A Smart,  
F Venner and L Yeadon

Co-optees H Boutle, E Bowes, A Gaskin, S McBarron

### **1 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents.

### **2 Exempt Information - Possible Exclusion of the Press and Public**

There was no exempt information.

### **3 Late Items**

There were no late items.

### **4 Declarations of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests.

### **5 Apologies for Absence**

There were no apologies for absence.

### **6 Open Forum / Community Forums**

Cllr Illingworth arrived prior to this item.

In accordance with paragraphs 6.24 and 6.25 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

On this occasion, none of the members of public in attendance chose to speak.

**7 Minutes - Inner West Area Committee 25th March 2014 and Inner North West Area Committee 27th March 2014**

The minutes of the former West Inner Area Committee, the fore-runner of this Community Committee, were submitted for noting.

**RESOLVED** – That the minutes of the last meeting of the former West Inner Area Committee held on 25<sup>th</sup> March 2014 be noted.

**8 Matters Arising**

**Minute 100 – Readiness for learning and the inequality gap at age 5**

Members had sought clarification on the points system used to calculate the indicators.

This issue had been looked at and will be brought back to the committee and will be addressed in relation to one of the committee topics.

**Minute 102 – Families First**

Members had sought information on how many BME families were included in the data used by Families First.

Families First are not confident in the data that was used for the report. The system used is due for review and improvement. This issue is to be addressed at a future General Purposes Meeting.

**Minute 106 – Dates, Times and Venues of the Community Committee Meetings 2014/15**

It was noted that the dates for the Inner West Community Committee had now changed.

- 8<sup>th</sup> October 2014
- 10<sup>th</sup> December 2014
- 28<sup>th</sup> January 2014
- 11<sup>th</sup> March 2014

**9 Introduction to Community Committees**

The report of the West North West Area Leader set the scene for the new Community Committee and asked for Members approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings.

The Committee were informed on how the Community Committees had been established. They were informed that there is a change to the structure of the meetings with formal business at the start of the meeting and a themed session to be discussed at each meeting

Minutes approved at the meeting  
held on Wednesday, 8th October, 2014

Members' attention was drawn to no. 8 of the submitted report which set out suggested topics for discussion:

- Engaging and increasing the influence of young people
- Parks, outdoor play and recreation
- Free school meal take up and family health
- District centre sustainability
- Mental Health

Members were informed how the topics were selected.

It was noted that planning issues may be addressed through other work streams. Also noted that Inner North West Community Committee fund a community planner post who supports Neighbourhood Planning and would still cover Kirkstall for this financial year.

Members were informed how the delegated decision process will work and it will be made clear that ward councillors have made the decisions.

Members discussed engagement within the community committees. Kirkstall ward members told the committee that the Inner North West meetings start at 7pm and it was their view that this had increased public attendance at the meetings. The committee discussed meeting start times and it was proposed that two Community Committee meetings in the year ahead start at 7pm finishing at 9pm, and two will start at 5pm

**RESOLVED – That:**

Members welcomed the introduction of the Community Committees.  
Members approved the minimum conditions set out in paragraph 9 of the submitted report with the regard to the need for delegated decisions to be taken between formal community committee meetings.  
Members considered and approved the topics for engagement.

## **10 Community Committee Appointments and Sub Groups**

The report of the City Solicitor invited the Committee to make appointments to the following bodies as appropriate, and to consider establishing a new sub group structure to support the work of the Community Committee:-

- Those Outside Bodies as detailed at Appendix 1 of the submitted report;
- One representative to the Corporate Carers' Group;

- Community Committee Area Lead Members, as listed at Section 3 of the submitted report; and
- Children's Services Cluster Partnerships, also listed at Section 3 of the submitted report.
- Community Committee sub groups as required
- Chair of Armley and Bramley forums

It was noted that at the Community Chairs meeting it was agreed that Area Lead Members would be known as Community Champions.

It was noted that Kirkstall Ward has a large student population. Kirkstall ward members are still to have involvement with the Change Over Sub Group which addresses issues of houses of multiple occupation.

Co-optees invited to the sub groups.

Work is being carried out on local groups and is to be brought to the next meeting.

Kirkstall Ward Members informed the Committee that the Kirkstall and Burley Forum used to be Chaired by Cllr Yeadon on an informal basis. The Kirkstall ward members would like to see the position of Chair to the forum on a formal basis in line with the Armley and Bramley forums

**RESOLVED** - That the Committee confirmed appointments to the following: Outside Bodies as at Appendix 1 of the submitted report;

- Inner West Local Housing Advisory Panel – Cllr. J McKenna and Cllr. Ritchie
- Mary Jane Butler Trust – Cllr. Yeadon and Cllr. Venner
- Bramley Poors Allotment Trust – Cllr. Hanley

Community Champion Roles;

- Environment and Community Safety – Cllr. Ritchie
- Children's Services – Cllr Smart
- Employment, Skills and Welfare – Cllr. J. McKenna
- Health Wellbeing and Adult Social Care to be split,
  - Health and Wellbeing – Cllr Lowe

- Adult Social Care – Cllr. Venner
- Fuel Poverty - Cllr. Hanley

Children’s Services Cluster Partnership Representatives;  
 Bramley – Cllr. Gruen  
 ACES (Armley Cluster Extended Services) – Cllr Lowe  
 Inner North West Hub covering Kirkstall ward – Cllr Illingworth

Corporate Carers’ Group – Cllr. Gruen

Sub Groups to be as follows:-

- General Purposes Sub Group
- Children and Young People Sub Group
- Environment Sub Group

Armley Forum Chair – Cllr. J. McKenna  
 Bramley Forum Chair – Cllr. Hanley

## **11 Appointment of Co-optees**

The report of the City Solicitor sought to gain approval of the appointment of co-optees to the Community Committee.

A new co-optee role profile had been drafted for Members consideration at Appendix 1 of the submitted report. It was proposed that the co-optees take an active role around community engagement and seek the views of local residents, in particular around the chosen topics. Co-optees would also take a role in supporting the Community Committee Area Leads.

Cllr. Ritchie was thanked for his input through experience into producing the co-optee role profile.

The following names had been put forward by Ward Members as nominees for Armley and Bramley and Stanningley wards.

Armley Ward: Hazel Boutle and Eric Bowes

Bramley and Stanningley Ward: Stephen McBarron and Annabel Gaskin

Kirkstall Ward Members would seek nominations from Kirkstall Valley Community Association for the next meeting.

Responding to a question from a member of the public the Committee were informed that it was not usual for a committee to have more co-optees than Members.

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It was noted that the Area Support Team would circulate information to the forums explaining the Constitution.

**RESOLVED** - That the Community Committee:

- Approved the approach of appointing two co-optees per ward as outlined within the submitted report.
- Approved the appointment of;
  - Armley Ward: Hazel Boutle and Eric Bowes
  - Bramley and Stanningley Ward: Stephen McBarron and Annabel Gaskin
- Defer the decision to appoint co-optees to the Kirkstall Ward to the next meeting

## **12 Employment, Skills and Welfare Priority Neighbourhoods Report**

The report of the Head of Employment and Skills sought endorsement from the Inner West Community Committee for the proposal to develop a West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

Members were informed that a West North West Employment, Skills and Welfare operational group had been operating for 18 months. The proposal was to build on the effective practice elsewhere and to consolidate employment, skills and welfare matters within one dedicated forum.

Members were informed that the proposal was for the board to be chaired by Councillor McKenna and made up of key partners with responsibility for providing a coordinated, effective response to employment, skills and welfare issues across the West North West with particular focus on those neighbourhoods with the highest rates of unemployment and poverty.

Updates would be provided to the Community Committee through a report rather than attendance at meetings.

Members queried the estates named at 3.1 of the submitted report. They were of the view that the Landseers be removed from the report and replaced with the Fairfields, also the Spens and Moor Granges to be included.

**RESOLVED** - That the Inner West Community Committee noted the contents of the report and endorsed the establishment of a new West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

## **13 Wellbeing Update Report**

The report of the West North West Area Leader provided Members with the new budget position for the Wellbeing Fund for 2014/15 following the creation

Minutes approved at the meeting  
held on Wednesday, 8th October, 2014

of the new Community Committee. It also presented two new large grants for consideration.

Members were informed that with the creation of the new Inner West Community Committee, the Wellbeing budget of the former Inner North West Area Committee has been reviewed, and projects relating to Kirkstall Ward are listed at Appendix 2. The former Inner North West Area Committee allocated its total large grant budget to projects in March 2014, therefore there is no available balance for large grants transferring into the Inner West Community Committee budget during 2014/15. However funds would be transferring into the new Committee's small grants and skips pot, and the Youth Activities Fund budget.

Unallocated revenue budget for each ward was as follows:

- Armley Ward: £33,246
- Bramley & Stanningley Ward: £12,206
- Kirkstall Ward: £0

Total: £45,452

Members discussed increasing the upper limit of small grant applications and the projects deferred from the March 2014 meeting and two new Wellbeing applications.

**RESOLVED** – That the Committee:

- Noted the current budget position for the Wellbeing Fund for 2014/15 as per Appendix 1 and 2 of the submitted report.
- Noted the current position of the small grants and skips budget and those small grants and skips that had been approved since the last meeting, and agreed an upper limit of £500 for new small grant applications for 2014/15.
- Noted the current position of the Youth Activity Fund and projects funded through a delegated decision.
- Considered the two projects deferred from March 2014 Inner West Committee presented at 3.10 of the submitted report;
  - 1) AIM Education Playful Parents & Back to Sports Leaders £7,710 Bramley & Stanningley Ward – Members requested a meeting with AIM Education to further discuss.
  - 2) Burglary Other and Number Plate Theft Initiatives £3,000 split between Armley and Bramley & Stanningley wards – Approved

- Considered two new Wellbeing applications presented at 3.14 of the submitted report;
  - 1) Aim for it –Revizit – requested £1,800 – Approved
  - 2) Breeze Games on Ley Lane – requested £1,960 – Approved

Cllr. Lowe arrived during this item.

#### **14 Community Committee Topic: District Centres**

The report of the West North West Area Leader launched the ‘District Centres’ Community Committee topic to investigate how to promote sustainable district centres across the Inner West area.

The report set out the challenges and opportunities facing the district centres in the years ahead and set out a community engagement plan to find out what local residents wanted from their high street.

A discussion paper was appended to the submitted report that set out key drivers, challenges and opportunities for the three district centres. It also explained the council’s role around planning, assets, environment and community safety.

Council officers from planning, asset management, environmental services, place management and regeneration were in attendance at the meeting and provided information on their specific areas of work. Also in attendance to offer information and experiences was Inspector Jessup and managers of Tesco’s located at Bramley Shopping Centre.

Tables had been arranged to represent each of the ward areas. Ward Members and members of the public discussed their district centre raising concerns, highlighting issues and presented their views of initiatives and improvements for the future. Officers circulated offering advice and ideas.

Each table was provided with an analysis chart covering the Strengths, Weaknesses, Opportunities, and Threats (SWOT) of each district centre. A member of the Area Support Team took notes on the discussions.

**RESOLVED** - The Community Committee considered the questions posed in the discussion paper and recommended key lines of enquiry to be explored further and identified opportunities for improvement activities that would be reviewed at a future committee meeting.

The Community Committee reviewed the community engagement plan and made recommendations for other ways to engage with local residents around the topic.



All information gathered by the Area Support Team during the break-out session will be collated and a report produced. The Report will be brought to a future meeting.

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## Matters Arising from Meeting: 16<sup>th</sup> July 2014

Minute No.	Action to be taken	By whom	Outcome
<b>10 – Community Committee Appointments and Sub Groups</b>	Membership of the Children and Young People and Environment Sub Groups to be agreed	Area Support Team	<p>Children &amp; Young People Sub Group:</p> <p>Cllr Smart Cllr Gruen Cllr Illingworth Hazel Boutle Annabel Gaskin Kirkstall Co-optee to be confirmed.</p> <p>Environment Sub Group:</p> <p>Cllr Ritchie Cllr Smart Cllr Yeadon Eric Bowes Stephen McBarron</p>
<b>11 – Appointment of Co-optees</b>	To agree Kirkstall Co-optees.	Kirkstall Councillors	Names of Co-optees to be reported to October Committee.

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**Report of: The West North West Area Leader (Citizens and Communities)**

**Report to: Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)**

**Report author: Sarah Geary (336 7872)**

**Date: 8<sup>th</sup> October 2014      To note**

## **Engaging & Increasing the Influence of Children & Young People**

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### **Purpose of report**

1. The purpose of this report is to launch the 'engaging and increasing the influence of Children & Young People' Community Committee topic to investigate how to improve engagement with Children & Young People in the area and make their voices heard at Community Committee level.

### **Main issues**

2. Community Committees have been designed to engage with residents around topics of local interest. The second topic chosen is on engaging and increasing the influence of Children & Young People.
3. A children and young people friendly summary of key issues is appended to this report.

### **Options**

#### Background information

4. The Community Committees have delegated responsibility to spend Youth Activities Fund monies in the area. The monies are to be spent on activities that are open to all young people and that are consulted on with young people.

5. Over the past 12 months work has been carried out to try and establish a Children & Young People Board that would be made up of young people from the area and that would operate as a group that the Committee can work and consult with on a variety of subjects, in particular the youth activities fund. To date, there has not been any regular group of young people established and therefore the Committee must look at a variety of means of engaging with young people.

#### Main issues

6. The Committee would like to establish its own children and young people's board but would also like to work much more closely with existing groups that give voice and influence to young people. Most schools in the area operate a school council, there are third sector organisations that have significant 'participation' structures in place and there are a variety of informal arrangements through local sports groups and uniformed organisations. The Police are also interested in establishing a young people's forum for West North West linking with Safer Schools Officers.

### **Corporate considerations**

- a. **Consultation and engagement** - A wide range of consultation and engagement will take place as part of this Committee theme with children and young people across the area. A consultation plan will be drawn up following the meeting.
- b. **Equality and diversity / cohesion and integration** - All Children and young people should be able to express their opinions and have their voices heard on issues that affect them.
- c. **Council policies and city priorities** - The Children & Young Peoples plan for Leeds has as one of its outcomes 'All Children & Young People are active citizens who feel they have voice and influence'.
- d. **Resources and value for money** - Consulting with young people in particular on Youth Activities Fund projects will ensure that money is spent on the activities that young people want and will access.
- e. **Risk management** - Appropriate risk analysis and management is carried out in all work with young people.

### **Conclusion**

7. The topic of Engaging & Increasing the Influence of Children & Young People was chosen in recognition of the important role young people play in our community and the need to engage with them from a young age to shape services and encourage active citizenship.

## **Recommendations**

8. The Community Committee is asked to consider the questions on the Children and young person friendly appendix and recommend key lines of enquiry to further explore and identify opportunities for improving its engagement with children and young people.

## **Background information**

- None

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# Engaging & Increasing the Influence of Children & Young People



## Why does the Community Committee want to speak to young people?

Councillors make decisions on things that affect young people every day. We want to make sure that young people from Armley, Bramley and Kirkstall can express their views on some of these things and be heard.



## How can the Committee start a conversation with young people?

We would like to know the best way of hearing young people's views and opinions – Discussions through existing groups? Social media? One off events?

## What Does the Committee want to speak to young people about?

The Committee has some money that is to be spent on activities for young people and would like to know what activities young people would like to go to in the area. The Committee also makes decisions about health, crime, community safety, schools and job opportunities, all of which affect young people.

## Do any conversations with young people already happen in the area?

There are a variety of ways of engaging with young people that are used across the City, some of which we will hear about at the meeting. There are also groups that meet in inner west that look at 'voice and influence' and they will also be present at the meeting.



## What's in it for young people?

An opportunity to become actively involved in decision making and influencing things that happen in the area.



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**Report of: The West North West Area Leader**

**Report to: Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)**

**Report author: Sarah Geary (336 7872)**

**Date: 8<sup>th</sup> October 2014                      For decision**

## **Inner West Wellbeing Update Report**

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### **Purpose of report**

1. This report provides Members with the budget position for the Wellbeing Fund for 2014/15.

### **Main issues**

2. This report provides the Inner West Community Committee with an update on the budget position for the Wellbeing Fund 2014/15 which has been revised for the new Community Committee boundary. The report outlines the current balance of the small grants and skips budgets including those small grants and skips that have been approved since the last meeting.
3. An update is provided on the Youth Activities Fund with a decision required on how to proceed with the monies remaining.
4. Consider the new Wellbeing application for Ley Lane youth activities;
5. Agree how to proceed with the Wellbeing fund commissioning process for 2014/15.

### **Options**

#### **Background information**

6. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is

calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.

7. In 2014/15, the former Inner West Area Committee received a Wellbeing revenue budget of £123,670. After deducting any existing commitments and taking account of the 2013/14 carry forward position, the Area Committee had £191,605 of funding available to allocate. The majority of this funding was committed in March 2014. All approved projects are detailed at Appendix 1.
8. The new Inner West Community Committee was established at full council on 16th June 2014. With the creation of the new Inner West Community Committee, the Wellbeing budget of the former Inner North West Area Committee has been reviewed, and projects relating to Kirkstall Ward are listed at **Appendix 2**. As the former Inner North West Area Committee allocated its total large grant budget to projects in March 2014, there is no available balance for large grants transferring into the Inner West Community Committee budget during 2014/15. Funds have been transferred, however, into the Committee's small grants and skips pot, and the Youth Activities Fund budget, details of which are outlined later in this report.

The unallocated Wellbeing revenue budget on 29th September 2014 for each ward is as follows:

**Armley Ward: £28,965**

**Bramley & Stanningley Ward: £9,811**

**Kirkstall Ward: £0**

**Total: £38,776**

9. The Inner West Community Committee has no available Capital Wellbeing or Capital Receipts Incentive Scheme at this time.

### **Main issues**

10. Wellbeing Budget Statements 2014/15
11. The latest Wellbeing Budget Statement, detailing all projects currently funded for 2014/15, is included as **Appendix 1** covering Armley and Bramley and **Appendix 2** for Kirkstall.
12. **New Wellbeing Grant Application : Ley Lane Youth Activities: £3,000**
13. The Ley Lane area of Armley has been identified as a hotspot for crime and anti-social behaviour. During the summer, a multi-agency partnership ran a programme of activities on the nearby recreation ground to engage with local residents and young people. The sessions were funded by the Community Committee and proved very popular, culminating in an afternoon of family fun on Friday 22<sup>nd</sup> August.
14. A working group has been set up with a number of local residents to look at other opportunities to improve the local area and continue providing out of school activities for young people. The group will meet early in October, and the Community Committee is asked to consider providing a budget of £3,000 from the Wellbeing fund for the group to allocate to activities or equipment for the recreation ground. Further information is attached at Appendix 3

## 15. Wellbeing Budget – Small Grants & Skips

16. There is a balance remaining of **£6,168** in the small grants and skips budget on 29th September 2014.

17. The table below details small grant and skip approvals since the report to the July Community Committee 2014.

<b>Project Name</b>	<b>Organisation /Department</b>	<b>Amount Approved</b>
Clubhouse Painting	Burley RUFC	£500
Burglary Reduction in Kirkstall	West Yorkshire Police	£500
New Wortley International Day	New Wortley Community Association	£500
Dog Show	West Yorkshire Police	£500
Cold Calling Zone	Trading Standards	£500
Skips	3 approved	£375

## 18. Youth Activities Fund

19. The 2014/15 budget for the Inner West Area Committee's Youth Activities Fund was £32,400. Bramley cluster agreed to contribute towards the Youth Activities Budget for projects in Bramley and Stanningley Ward plus the Wythers in Armley Ward.

20. An additional sum of £6,814 will be transferred from the unallocated balance of the Inner North West Youth Activities Fund for Kirkstall Ward.

21. The Youth Activities Fund must be allocated in consultation with young people. Over the past year, the Area Support Team and Ward Members consulted with more than one hundred 8-17 year olds through schools, youth groups and community events. Children's Services have attempted to establish a regular Children & Young People's Panel for the Inner West, however there has little progress made, and work is underway to review how these meetings can be better promoted and made easier for young people to attend.

22. A wide variety of projects have been funded to date which are detailed at **Appendix 4**.

23. The unallocated Youth Activities Fund balances by ward are as follows:

**Armley - £0**

**Bramley & Stanningley - £5,690**

**Kirkstall - £6,814**

24. Members now need to decide on how to allocate the remaining balance, options are:

1: New open grants round - Invite applications for after school provision and weekend provision for autumn / spring. Members consider applications and award grant funding. This option will increase the variety of activities commissioned by the

fund but there is a fairly limited budget with the average session costing around £400-450.

2: Commission directly from local organisations - Approach voluntary sector youth service providers that have successfully delivered YAF projects to put forward proposals. This option lets Members target specific locations, and provides an opportunity to continue popular activities but may limit the variety of activities offered by the funding.

25. At the General Purposes meeting in September a discussion was had on how to progress with the monies remaining. A commissioning process could take place but as it is a relatively small amount of money there is also the option of approaching successful projects that run during the summer for continuation projects. Members agreed that feedback from the summer activities was needed before a decision could be made.

## **26. Wellbeing Open Application and Commissioning Process 2015/16**

27. Members are asked to consider how they would like the process for Wellbeing Fund applications and commissioning to run for the 2015/16 financial year.

28. Open application round or direct commissioning? If Members followed the same process as last year, a call for applications to the Wellbeing Fund would be put out in November with a deadline early in the new year. The Area Support Team will plan in time with Members to look at applications and get more information where needed.

29. Members may wish to opt for a more direct commissioning model, where they identify priority areas or gaps, and the Area Support Team works with partners to bring applications forward that meet these. The Area Support Team could meet with Members at the beginning of the open application process to identify possible projects.

30. Allocate all funding in March or hold some back? For the last few years, the Area Committee has allocated almost most of its funding at the beginning of the financial year, keeping a small amount back to respond to anything that develops during the year. There is the option to allocate all or hold some back, this may be dependent on the applications that are received.

31. Divide money on a ward basis or operate together? In the past in Inner West the funding has been split on a ward basis and allocated on a ward basis with some projects being jointly funded. Would Members like to operate jointly with one pot of money or keep funding separated on a ward basis?

32. Consultation with Members pre Committee - Following the closure of the open application round the Area Support Team has circulated summaries of all applications to Members; met with Members on a ward basis to discuss applications and then presented applications to all Committee Members at a Wellbeing workshop. Would Members like to continue with this approach?

33. **General Purposes Discussion** – at the September meeting a full discussion was had about the commissioning process. The meeting proposed an open application round for the majority of funding with some retained for direct commissioning and for responding to issues/ projects that come up during the year. There was also discussion about whether the budget should be split on a ward basis or used for the Committee as a whole. There was some agreement that moving forward money

could be spent more wisely through a shared budget which could account for a portion of the total budget whilst retaining some monies for discreet ward pots.

## Corporate considerations

**34. Consultation and Engagement** - Local priorities were set through the Area Business Plan process and the 2014/15 Wellbeing application round was advertised to all Area Committee contacts. The Youth Activity Fund application rounds were promoted through the Breeze Culture Network and local providers. Feedback from young people was presented to Ward Members and the Bramley Cluster steering group alongside the Youth Activities Fund applications.

**35. Equality and diversity / cohesion and integration** - All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

**36. Council policies and city priorities** - Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

**37. Resources and value for money** - Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

**38. Risk management** - Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits

## Conclusion

**39.** Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services.

**40.** Projects funded via the Wellbeing fund and Youth Activities Fund are presented in the attached appendices.

## **Recommendations**

The Committee is asked to:

1. Note the current budget position for the Wellbeing Fund for 2014/15 (8).
2. Note the current position of the Small Grants and skips budget and those small grants and skips that have been approved since the last meeting (15-17).
3. Approve or otherwise the application for funding for activities at Ley Lane (12-14).
4. Note the current position of the Youth Activity Fund and projects funded through a delegated decision and decide how to progress with the remaining monies (18-25)
5. Decide how to progress with Wellbeing commissioning for 2014/15 (26-33).

## **Background information**

- None



Funding / Spend Items	Armley	B&S	YAF	
Balance b/f 2013-14	£ 38,470.85	£ 18,813.67	£ 3,202.78	£ 60,487.30
New Allocation for 2014-15	£ 61,835.00	£ 61,835.00		£ 123,670.00
Youth Activity Fund 2014-15				£ 32,400.00
Public Health Contribution				£ 10,580.00
Total available (incl b/f bal) 2014-15	£ 100,305.85	£ 80,648.67		£ 227,137.30
Schemes Approved from 2013-14 budget to be spent in 2014-15	£22,281.74	£11,540.12		£35,531.86
Amount of b/f budget available for new schemes 2014-15	£ 78,024.11	£ 69,108.55		£ 191,605.44

2013-14 Schemes to be paid for in 2014-15			
Youth Activities Fund 2013/14	£ -	£ -	£ 1,710.00
Target Hardening Armley	£ 2,500.00	£ -	£ 2,500.00
Police off road bikes	£ 1,342.00	£ 1,342.00	£ 2,684.00
Taste of Life	£ 2,500.00	£ -	£ 2,500.00
Events fees - Armley Lights	£ 250.00	£ -	£ 250.00
St Catherine's Bikes	£ -	£ 410.00	£ 410.00
Summer Activities	£ 1,674.74	£ 788.12	£ 2,462.86
Apprenticeship Project	£ 9,000.00	£ 9,000.00	£ 18,000.00
DV Support Group	£ 800.00	£ -	£ 800.00
Armley Litter Picker	£ 2,215.00	£ -	£ 2,215.00
POMOC	£ 2,000.00	£ -	£ 2,000.00
<b>Total of schemes approved in 2013-14</b>	<b>£22,281.74</b>	<b>£11,540.12</b>	<b>£35,531.86</b>

Approved 2014-15 Schemes	Armley	B&S	Approved
Youth Activity Fund			£ 42,416.78
Small Grants & skips	£ 4,056.63	£ 4,056.64	£ 10,613.27
Festive light motif hire	£ 1,950.00	£ 2,610.00	£ 4,560.00
Armley Light Switch On	£ 5,500.00	£ -	£ 5,500.00
Bramley Light Switch On	£ -	£ 2,500.00	£ 2,500.00
Police off road bikes	£ 567.00	£ 567.00	£ 1,135.00
Armley hanging baskets	£ 950.00	£ -	£ 950.00
Fairfield community centre	£ -	£ 5,000.00	£ 5,000.00
New Wortley community centre	£ 8,000.00	£ -	£ 8,000.00
1213 Got Talent	£ 2,500.00	£ 2,500.00	£ 5,000.00
WWI Commememorations	£ 1,000.00	£ 1,000.00	£ 2,000.00
Bramley Carnival	£ -	£ 3,000.00	£ 3,000.00
Bramley music festival	£ -	£ 2,500.00	£ 2,500.00
Multi sports holiday camp	£ 1,344.00	£ 1,344.00	£ 2,688.00
Boys Brigade gala	£ 1,500.00	£ -	£ 1,500.00
Armley SNP	£ 5,497.00	£ -	£ 5,497.00
Armley Brownie sleepover	£ 1,000.00	£ -	£ 1,000.00
Winter warmer packs	£ 2,300.00	£ 1,500.00	£ 3,800.00
Help for Eastern European community	£ 700.00	£ -	£ 700.00
Active after work	£ 2,170.00	£ 2,170.00	£ 4,340.00
Bramley community shop	£ -	£ 12,500.00	£ 12,500.00
Armley food bank	£ 2,000.00	£ -	£ 2,000.00
Money buddies TO ADD ph TO	£ 1,065.00	£ 1,065.00	£ 4,510.00
Broadleas CCTV	£ -	£ 1,784.00	£ 1,784.00
Bramley grit bins	£ -	£ 600.00	£ 600.00
Bramley site based gardener	£ -	£ 9,602.00	£ 9,602.00
Priority neighbourhood pot	£ 2,598.62	£ 2,598.63	£ 5,197.25
#Breeze Games, Ley Lane	£ 1,960.00	£ -	£ 1,960.00
Aim for it, Revizit	£ 900.00	£ 900.00	£ 1,800.00
Burglary other	£ 1,500.00	£ 1,500.00	£ 3,000.00

<b>Total of Schemes approved 2014-15</b>	<b>£49,058.25</b>	<b>£59,297.27</b>	<b>155,653.30</b>
<b>Total Approved Spend 2014-15 (incl b/f schemes)</b>	<b>£71,339.99</b>	<b>£70,837.39</b>	<b>191,185.16</b>
<b>Total Budget Available for 2014-15 (incl b/f bal)</b>	<b>100,305.85</b>	<b>80,648.67</b>	<b>227,137.30</b>
<b>Remaining Budget Unallocated</b>	<b>28,965.86</b>	<b>9,811.28</b>	<b>35,952.14</b>

## Inner North West Wellbeing projects with a Kirkstall contribution

Project Name	Organisation / Department	Ward	Total Approved	Kirkstall Share
Small Grants	WNW Area Support Team	All Wards	£ 10,000.00	£ 2,500.00
Skips	WNW Area Support Team	All Wards	£ 2,000.00	£ 500.00
INW Festive Lights	Leeds Lights	All Wards	£ 13,005.00	£ 2,340.00
Woodsley Employability Project	Woodsley Rd Multicultural Comm Centre	HP&W, H, K	£ 6,338.00	£ 1,000.00
Kirkstall Festival	Kirkstall Festival Committee	K	£ 5,900.00	£ 5,900.00
Headingley LitFest 2015	Headingley LitFest	HP&W, K, H	£ 3,500.00	
Door-to-Door Supermarket Shopping	Older Wiser Local Seniors (OWLS)	All Wards	£ 2,500.00	£ 1,000.00
Leeds Music Hub	Leeds Music Hub	HP&W, K, H	£ 5,000.00	£ 1,000.00
Community Development	AST	W	£ 14,000.00	£ 3,500.00
yOUR Neighbourhood	Leeds Met Student's Union	H	£ 4,600.00	£ 920.00
Off Road Bikes	West Yorkshire Police	All Wards	£ 1,135.00	£ 284.00
Out of Hours Noise Nuisance	Community Safety	All Wards	£ 10,000.00	£ 2,500.00
Childrens Champion	St Marys Church, Hawksworth Wood	K	£ 5,500.00	£ ,500.00
Fit Kids	Young Minds	HP&W, K, H	£ 4,073.00	£ 500.00
INW Mini Projects	LCC Youth Service	HP&W, K, W	£ 8,000.00	£ 2,000.00
Aireborough Summer Activities	Aireborough Summer Activities	K, W	£ 5,000.00	£ 2,500.00
Community Planner	LCC Planning	All Wards	£ 4,000.00	£ 6,000.00
Leave Leeds Tidy	Leave Leeds Tidy	HP&W, H, K	£ 8,000.00	£ 1,334.00
Healthy Lifestyle Group (inc. £5,000 contribution from Public Health)	Behno (Sisters) Group	HP&W, H, K, W	£ 10,907.00	£ 2,180.00
Healthy Living Project Focusing on Sedentary Occupational Groups (inc. £5,000 contribution from Public Health)	Cardigan Centre	HP&W	£ 10,000.00	£ 2,000.00
Support for Changeover	Localities Team	All Wards	£ 10,223.00	£ 1,700.00
			<b>£ 143,681</b>	<b>£ 45,158.00</b>

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<b>Project Name</b>	<b>Ley Lane youth activities</b>
<b>Amount applied for</b>	<b>£3,000</b>
<b>Lead Organisation</b>	<b>West North West Area Support Team</b>
<b>Ward/Neighbourhood</b>	<b>Armley</b>

<b>Business Plan Objective</b>	<b>Young People</b>
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<b>Project Summary</b>
<p>The Ley Lane area of Armley has been identified as a hotspot for crime and anti-social behaviour. During the summer, a multi-agency partnership supported four weekly sports and fun sessions on the nearby recreation ground to engage young people. The sessions were funded with a £1,960 grant from the Community Committee and proved very popular, culminating in an afternoon of family fun on Friday 22<sup>nd</sup> August.</p> <p>A working group has been set up involving a number of local residents to look at other opportunities to improve the local area and continue providing out of school activities for young people. The group will meet early in October, and the Community Committee is asked to consider providing a budget of £3,000 from the Wellbeing fund for the group to allocate to youth activities or equipment for the recreation ground. Interest has been expressed in providing rugby posts and sports coaching sessions.</p>

<b>Targets for the project and how success will be measured</b>
<p>The project will provide a group of local residents with a budget to commission activities for young people or purchase equipment for the Ley Lane.</p>

<b>How the project will be promoted and/or participation encouraged</b>
<p>The money will be spent in consultation with local parents and young people. Participation in the summer activities were very popular this is expected to continue.</p>

<b>Exit strategy/How the project will continue after the funding</b>
<p>The Area Support Team is working with the group of residents to access other funding pots to improve the recreation ground. It is hoped that the Youth Service will continue to deliver activities in this area.</p>

<b>Other organisations involved</b>
<p>Community Safety, IGEN</p>

## Financial Information

<b>Revenue funding requested</b>	£3,000
<b>Total cost of project</b>	£3,000
<b>Match funding/Other funding sources</b>	None

<b>Full Breakdown of Costs</b>			
<b>Item</b>	<b>Wellbeing</b>	<b>Other (with funding body)</b>	<b>Date of Decision</b>
Items TBC, examples include			
Five a side posts	£600		
Sports coaches	£100 per session (estimate)		
Breeze games	£490 per session		
Informal play equipment	Tbc		

<b>Details of volunteers</b>	Residents attending working group
<b>Volunteer Hours</b>	20

<b>Details of funding from previous years</b>
£1,960 Wellbeing funding towards four weeks of Breeze Games sessions during the summer holidays

<b>Area Support Team Comments</b>
<p>CLlr Lowe attended the family fun afternoon and suggested that this work should continue. Officers are working with residents to look at longer term funding options.</p>

## Youth Activities Fund

Youth Activities Fund - Projects 2014/15							
Ref Number	Project Name	Organisation / Department	Total Approved	Armley	Bramley	Kirkstall	Bramley cluster
IWYAF/14/01	Engage summer activities	Christ Church Youth Project	£ 3,623.00	£3,623.00			
IWYAF/14/02	Herd Farm on site activity & mini residential	Herd Farm	£ 3,136.00	£1,568.00	£1,568.00		
IWYAF/14/03	EQ Summer music programme	Equilateral media	£ 2,000.00	£500.00	£500.00		£1,000.00
IWYAF/14/04	Mini Breeze	Breeze	£ 7,500.00	£3,750.00	£1,875.00		£1,875.00
IWYAF/14/05	#Breeze games	Breeze	£ 2,800.00	£1,400.00			£1,400.00
IWYAF/14/06	Summer activity camps	AIM Education	£ 4,028.00		£2,014.00		£2,014.00
IWYAF/14/07	Get outdoors activity sessions	Barca Leeds	£ 3,700.00		£1,850.00		£1,850.00
IWYAF/14/08	Summer holiday trips	Barca Leeds	£ 2,538.00	£1,269.00	£1,269.00		
IWYAF/14/09	Outdoor play sessions	Leeds Play Network	£ 2,000.00	£525.00	£525.00		£950.00
IWYAF/14/10	Learn to skate project	Sk8 Safe	£ 1,136.00		£568.00		£568.00
IWYAF/14/11	Afternoon fun sessions	Fairfield CC	£ 1,050.00		£525.00		£525.00
IWYAF/14/12	Afternoon fun sessions	New Wortley CC	£ 1,557.00	£1,557.00			
IWYAF/14/13	Saturday night project extension	Breeze	£ 2,717.39	£2,717.39			
IWYAF/14/14	Junior Jam at community centres	Junior Jam	£ 1,159.00	£597.00	£562.00		
IWYAF/14/15	Trapeeze at WLA	Urban Angels					
			£ 38,944.39	£17,506.39	£11,256.00		£10,182.00
			11,944.39				
			£ 40,706.78	£ 16,946.39	£ 16,946.39	£6,814.00	
			£ 28,762.39	£ 17,506.39	£ 11,256.00		
			£ 11,944.39	-£ 560.00	£ 5,690.39	£6,814.00	

## Kirkstall YAF projects 2014/15 for info - not accounted.

Ref Number	Project Name	Organisation / Department	Total Approved
INWYAF/13/02	Burley Chatterbooks	Better Leeds Communities	£ 895.00
INWYAF/14/02	Holiday Activities	YMCA – Hawksworth Wood	£ 2,505.00

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**Report of: The West North West Area Leader (Citizens and Communities)**

**Report to: to Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)**

**Report author: Sarah Geary (3367872)**

**Date: 8th October 2014**

**To note**

## **Community Committee Update Report**

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### **Purpose of report**

1. This report updates the Community Committee on the work of the three sub groups of the Committee: General Purposes, Children and Young People and Environment.
2. This report updates the Committee on new pieces of work and partnership working that has taken place in the area since the last meeting.

### **Main issues**

3. **General Purpose Sub Group** - The first meeting of the new Inner West General Purposes Sub Group was held on 8<sup>th</sup> September. Key issues that were discussed are:
  - Priority Neighbourhoods Update – Following detailed discussion at the General Purposes sub group, a review of current neighbourhood improvement arrangements has begun to determine the partnership infrastructure that best supports the work in our priority neighborhoods. The following neighbourhoods are being considered; New Wortley, Wythers, Fairfields, Broadleas and Hawskworth Wood. At the time of writing, discussions are underway/pending to consider the potential to widen the scope of the Inner West Neighbourhood Improvement Board. The Outer West Community Committee has also expressed a need to explore programmes of work to support neighbourhood

improvement in Farnley and Wortley and there may be scope to incorporate this under the umbrella of the Inner West Neighbourhood Improvement Board.

- Families First Data – Michael Richardson, the Families First Data and Intelligence Manager explained that to date there had been no requirement from the Government under the terms of the payment by results contract to collect ethnicity data for families. The new contract does have that requirement and a new database is being rolled out to log and store the information. It was agreed that the Committee would be kept updated on when this data will be collected for the area.
- Wellbeing Fund 2015/16 – A discussion was had on the process for administering the Wellbeing Fund for next year. Also on whether the funding should be separated on a ward basis or kept as a whole. Full details are included at 3.20 in the Wellbeing report.

4. **Children & Young People Sub Group** – The first meeting of the Inner West Children & Young People Sub Group was held on 26<sup>th</sup> August. Key issues that were discussed are:

- Geographically targeted youth work – An update was provided on the work that has been carried out in the area. Some concerns were raised about the categorisation of the targeted work and a discussion was had about data recording, numbers of young people being worked with and quality of provision.
- Youth Partnership Board – Cllr Gruen noted that there still had not been a board established in the area and asked that Voice and Influence team Officers be asked to progress this work immediately. Suggestions were made to introduce a stepped approach programme to involve young people in establishing a fully functioning Board.
- Youth Activities Fund – A report on the summer activities that were funded will be provided at the next sub group. There is funding remaining to be spent this year. Details are included in full in the Wellbeing report.

5. **Environment Sub Group** – The Inner West Environment Sub Group met on 25th September and discussed the following:

- Forestry Service Tree Management

Members requested information on how maintenance requests are prioritised, and advice on how to deal with resident complaints on non-priority issues such as excessive shade or interference with television or satellite signals.

The Natural Environment Manager outlined the maintenance policy and advised that if the council declines a request for service because it does not fit the priority criteria, a householder can pay for the work to be done, provided it is through an approved contractor. Housing Leeds have provided a budget to the Forestry Service to carry out maintenance work on trees that cause excessive shade or interference to their customers that would not otherwise have been carried out.

The council receives a number of complaints relating to tree issues on private land between neighbours. The council's powers are very limited as there is only

legislation relating to leylandii hedges. The council does not get involved in any other disputes and would encourage residents to speak to each other to resolve their issues.

- Locality Environment Team:

The former Housing Leeds estate caretaking service is now part of the Locality Team, which is now undergoing a restructure to standardise job descriptions for a more flexible workforce. Although there will be a reduction in the number of management posts, there will be no reduction in the front line service, and an increase in supervisory roles.

Following the restructure, the service will be split into multi-skilled 'zonal' teams that will include de-littering staff, an environmental enforcement officer and bulky waste / fly tipping collectors. This approach will provide a more specialised service that is flexible enough to cover absences without the need for costly overtime. It is proposed that there will be one team for Armley, and another, larger team covering Bramley and Stanningley and Kirkstall wards.

- Parks and Countryside

The Bereavement Services Manager attended to discuss an ongoing project to identify more burial sites across the city. A report with further information will be presented to the Executive Board in the coming months.

The service also reported that three parks in the Inner West have now passed the Quality Parks Assessment, and these are Armley, Bramley and Rodley parks. The sub group was provided with the current investment plan that includes work on Dunkirk Hill, Armley Gotts Park, Stanningley Park and Armley Park.

6. **Wythers Hate Crime Working Group** – Following a hate crime incident last year in the Wythers a multi-agency task and finish working group was established in July and has been meeting monthly since then. General levels of crime have now reduced and the group has held its last meeting. There has been many positive differences made as a result of this group as detailed below;

- 9 formal warnings issued
- 2 ASBO warnings issued
- 2 Housing Cautions served
- 4 Acceptable Behaviour Contracts signed
- 2 Notices of Seeking Possession served (one of these is currently in the court system for possession)
- 1 referral for benefit fraud
- Numerous support referrals have also been made and there has been some excellent joint working with Signpost.

Environmental improvements to the area have also been made including removal of graffiti from the private properties which adjoin the Wythers estate, 58 untidy gardens have been identified and action taken and as a result 56 of these gardens have now been cleared. New fencing for front gardens on Wyther Park Hill has been installed.

- 7 **Broadleas Fun Day** – The third annual Broadleas funday was held on Friday 22<sup>nd</sup> August, and following consultation with local young people, a seaside theme was chosen. Children and their families enjoyed traditional fairground games, arts and crafts and even a donkey ride. The event was a success with a range of services taking the opportunity to speak to local residents about life on the estate as part of the Broadleas Challenge engagement project.
8. **Street Drinking Armley** – There has been an increase in street drinking on Armley Town Street. The drinkers are a mix of local people and eastern Europeans. A piece of work is underway with Barca to find out whether these individuals are receiving any support and if not can be signposted to services and support structures. The Committee will be kept updated on progress with this work.
9. **Kirkstall Town & District Centre Scheme** – A consultation event was held on 24<sup>th</sup> September at Kirkstall Leisure Centre which outlined the draft proposals for improvement works to the area in front of the leisure centre. Around 100 people attended and provided comments and feedback and over 800 people have accessed the scheme information through the Committees Facebook site. Work will now progress to develop a detailed scheme design.

## Corporate

- a. **Consultation and engagement** - Local priorities were set through the Area Business Plan process.
- b. **Equality and diversity / cohesion and integration** - The Business Planning process takes into account equality, diversity, cohesion and integration issues.
- c. **Council policies and city priorities** - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.
- d. **Resources and value for money** – There are no resource or value for money considerations in this report.
- e. **Legal implications, access to information and call in** - There are no legal implications as a result of this report, and there are no key or major decisions being made that would be eligible for Call In.
- f. **Risk management** – Risk management is carried out on a project by project basis. There are no risk implications in this report.

## Conclusion

10. The work of the sub groups will be essential in the delivery of the Community Committee priorities. The Area Support Team continues to look at opportunities to

develop projects and promote new ways of working to achieve the objectives outlined in the Business Plan.

## **Recommendations**

11. To note the report including the key outcomes from the sub groups.

## **Background information**

- None

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**Report of the City Solicitor**

**Report to the Inner West Community Committee**

**Report author : Gerard Watson (395 2194)**

**Date: 8<sup>th</sup> October 2014                      To note**

## **Notification of Election of Community Committee Chair for 2014/2015**

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### **Purpose of report**

1. The purpose of this report is to formally notify Members of the appointment of Councillor C Gruen to the position of Inner West Community Committee Chair for the duration of the 2014/2015 municipal year, which was made by Council at its Annual Meeting on 9th June 2014.

### **Main issues**

2. Inner West Area Committee was scheduled to meet during the week prior to the Annual Council Meeting in order to elect a Community Committee Chair for 2014/15. However, on 28th May 2014 General Purposes Committee resolved to recommend to Annual Council that Kirkstall Ward be transferred from the North West Inner Committee boundary to the West Inner Committee boundary. Given these proposals and the potential impact upon the Committee's boundary and membership, the Area Committee meeting was cancelled and in line with Community Committee Procedure Rules 2.7 to 2.10, the matter of election of Chair was referred to the Annual Council Meeting for determination.
3. At the Annual Council Meeting on 9th June 2014, it was resolved that Councillor C Gruen be elected as Chair of Inner West Community Committee for the 2014/2015 municipal year.

4. In line with Community Committee Procedure Rule 2.11, where Council has made such an appointment of a Community Committee Chair, there is a requirement for the decision to be reported to the relevant Community Committee.

### **Corporate considerations**

- a. **Consultation and engagement** – This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.
- b. **Equality and diversity / cohesion and integration** - There are neither equality and diversity nor cohesion an integration implications arising from this report.
- c. **Council policies and city priorities** - The recommendations within this report are in line with the Council's Constitution, and are therefore also in line with the Council's policies.
- d. **Legal implications, access to information and call in** - In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Community Committees are not eligible for Call In.

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

### **Conclusion**

5. In line with the requirements set out within the Community Committee Procedure Rules, this report is submitted to formally notify Members of the appointment made by Council at its Annual Meeting on the 9th June 2014 to the position of Inner Community Committee Chair.

### **Recommendation**

6. The Community Committee is recommended to note that Councillor C Gruen was elected as Chair of the Inner West Community Committee for the duration of the 2014/2015 municipal year by Council at its Annual Meeting on 9th June 2014.

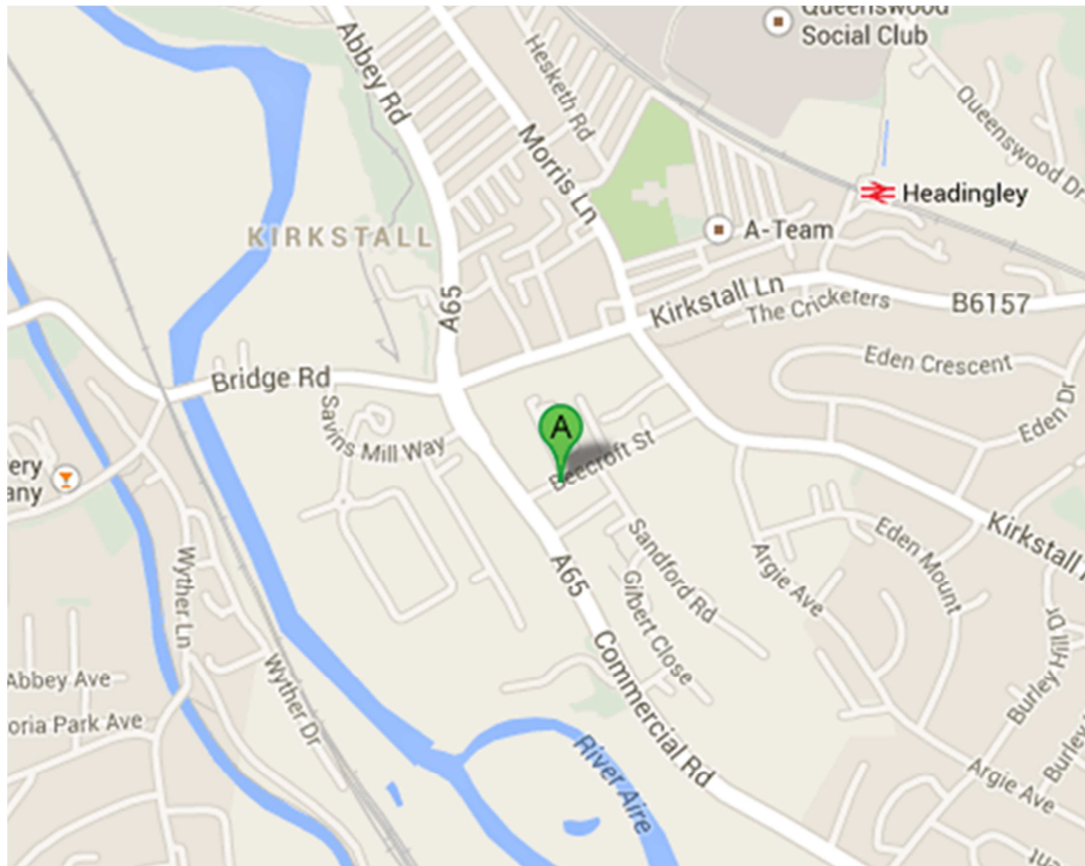
### **Background information**

- **There are no relevant Background Documents associated with this report.**



# Agenda Item 13

Milford Sports Club Beecroft Street  
Kirkstall  
Leeds  
West Yorkshire  
LS53AS



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